

BOARD OF EDUCATION
Millburn School District 24

COMMITTEE OF THE WHOLE MEETING
Jan. 13, 2014

BOARD MEMBERS PRESENT

Greg Ball
Diane Campbell
Jane Gattone
Nichol Mangino
Trak Patel
Joseph Pineau

BOARD CLERK

Dorothy Pazanin

ADMINISTRATION PRESENT

Jason Lind, Superintendent
Dr. Stephen Johns, Business Manager
Elizabeth Keefe, Special Services Director
Jake Jorgenson, Principal
Dr. Marybeth Whitney-DeLaMar, Principal

ADMINISTRATION ASSISTANT

Bernadette Hanna

VISITORS

Steve Crouse	Carol McGill
Sarah Blue	Allison Martin
Judy Calhoun	Carine Lancaster

A Committee of the Whole Meeting of the Board of Education of Millburn School District 24, Lake County, Illinois, held at Millburn Middle School, was called to order at 7:01 p.m. by President Joseph Pineau. Roll call was taken with the following Board Members in attendance: Greg Ball, Diane Campbell, Jane Gattone, Nichol Mangino, Trak Patel and Joseph Pineau. Scott Miller was absent.

PUBLIC COMMENTS – There were none.

ADDITIONAL INFORMATION/DISCUSSION ITEMS – There were none.

RECOGNITION – Supt. Jason Lind recognized three staff members that worked on two separate projects in conjunction with Veterans Day. First, Supt. Lind introduced two staff members from Millburn Elementary: Sarah Blue, a Behavior Specialist; and Allison Martin, a Paraprofessional. They created a Military Heroes Wall by asking students to complete a one-page tribute of someone they knew who had served in the military, including names and pictures. More than 250 students participated in the project, and their papers were displayed on both sides of a long hallway. Secondly, Supt. Lind recognized Judy Calhoun, a Learning Specialist at the Middle School. She coordinated a letter-writing activity with her homeroom students. They took a picture of the group holding a "Thank You, Veterans" sign. Then sent the picture and wrote letters to relatives of the students who had served in the military. The class received several touching responses. Supt. Lind said both projects helped students better understand the meaning of Veterans Day.

INFORMATION/DISCUSSION ITEMS

PMA PRESENTATION – Steve Crouse of PMA Financial Network presented an update on the district's five-year financial projection, using the latest data from the district Budget, Levy, General State Aid and the Consumer Price Index. He reported that about 72 percent of the district's revenue comes from local sources, and about 80 percent of expenditures are for salaries and benefits. He projected that enrollment will continue to decline. The presentation included alternate scenarios of the financial outcomes if staffing or programs change. Mr. Crouse discussed several topics with the Board, including pension reform, property values, and state funding of education. The entire PMA presentation is posted on the district website.

2014-15 MIDDLE SCHOOL SCHEDULE – Middle School Principal Jake Jorgenson presented schedule options for the Middle School for next school year. A Scheduling Committee, including teachers from all departments, focused on four goals: decreasing average class sizes; increasing instructional minutes for math; evaluating use of minutes during study hall; and increasing technology integration. Three schedule options were presented to address these issues, including various staffing patterns for math, study hall, physical education and homework support after school.

It was noted that staffing and program options for the Elementary School, and other areas such as Special Education, will be discussed at future Board meetings.

CLOSED SESSION MINUTES – Board Members were given sealed packets of Closed Session Minutes that have not been opened to the public. Supt. Jason Lind has recommended which Minutes he believes can be opened and those that should remain closed. A vote to act on his recommendation will be on the agenda for the next Regular Board Meeting.

PROPOSED 2014-15 CALENDAR – Supt. Jason Lind presented a proposed draft of the Calendar for the 2014-15 School Year. He asked Board Members to consider the possibility of scheduling an Early Dismissal day on a weekly basis, instead of the current monthly basis. He said that both the administration and teachers have expressed the need for more time for collaboration and for professional development to implement new initiatives such as the Common Core State Standards. Supt. Lind said the school day would still meet state requirements for instructional minutes.

ELEVATOR MAINTENANCE PROPOSAL – Dr. Stephen Johns said that the five-year Elevator Service contract is about to expire. He has obtained proposals from several companies and is currently checking references. He said the proposals reflect savings to the district ranging from about \$2,500- \$3,800 a year.

ACTIVITY AND REGISTRATION FEES – The Board reviewed the current Registration and Activity Fees. Data for extracurricular activities and clubs was also reviewed. Supt. Jason Lind recommended that fees remain unchanged for the 2014-15 School Year. Approval of the fees will be an action item on the next Regular Meeting agenda.

FUTURE AGENDA ITEMS – Future agenda items include:

- Review of Closed Session Minutes
- Approval of the 2014-15 School Calendar
- Presentation on Full-Day Kindergarten
- Elementary School Staffing

BOARD REPORTS—Diane Campbell said the SEDOL Board is continuing to review the issue of three districts that want to withdraw from the special education cooperative. She will keep the Millburn Board Members updated with pertinent information as it becomes available.

Board Members were reminded that a Special Meeting for a Board Self-Evaluation with an IASB representative is scheduled from 6-10 p.m. March 4.

SUPERINTENDENT REPORT—Supt. Jason Lind reported that Elizabeth Keefe will be meeting with area superintendents to discuss shared special education services. Supt. Lind said that some of Millburn's special education programs could accommodate a few more students, and area districts may be interested in enrolling some of their students in appropriate programs on a tuition basis.

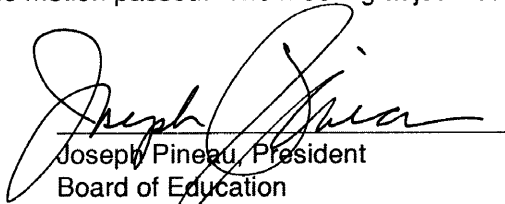
BUSINESS OFFICE REPORT – Dr. Stephen Johns reviewed information from the annual meeting of the Collective Liability Insurance Cooperative. Millburn will owe a payment of about \$14,000 this year, which reflects a discount due to surpluses from previous years.

EXECUTIVE SESSION – A motion was made by Nichol Mangino and seconded by Diane Campbell to enter into Executive Session to discuss matters pertaining to the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity. On a roll call vote, the following Board Members voted Aye: Nichol Mangino, Joseph Pineau, Diane Campbell, Greg Ball, Trak Patel and Jane Gattone. Nays: none. Absent: Scott Miller. The motion passed. The Executive Session began at 10:10 p.m.

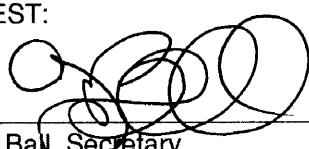
A motion was made by Diane Campbell and seconded by Trak Patel to exit Executive Session at 10:50 p.m. On a voice vote, all Board Members voted Aye. Nays: none. Absent: Scott Miller. The motion passed.

COMMITTEE MEETING RESUMES

There being no further business, a motion was made by Jane Gattone and seconded by Nichol Mangino to adjourn the Committee of the Whole Meeting. On a voice vote, all Board Members voted Aye. Nays: none. Absent: Scott Miller. The motion passed. The meeting adjourned at 10:51 p.m.


Joseph Pineau, President
Board of Education
Millburn School District 24

ATTEST:


Greg Ball, Secretary
Board of Education
Millburn School District 24

1/27/14
Date