

**BOARD OF EDUCATION
Millburn C.C. School District 24**

**REGULAR MEETING
April 20, 2009**

BOARD MEMBERS PRESENT

Robert Buehler
Kenneth Dewitt
Thomas Heinrich
Shawn Lahr
Therese Schmidt
Chris Stream

ADMINISTRATION PRESENT

Superintendent James Menzer
Elizabeth Keefe, Special Services Director
Cheryl Kucera, Curriculum Director
Joanne Rathunde, Technology Director
Jake Jorgenson, Principal
Jason Lind, Principal

TREASURER

Roger Manderscheid

VISITORS

Robert Reding
Diane Campbell
Chuck Maurer
Guy McGinnis

ACCOUNTANT

Gary White

BOARD CLERK

Dorothy Pazanin

The Regular Meeting of the Board of Education of Millburn C.C. School District 24, Lake County, Illinois, held at Millburn Central School, was called to order at 7:02 p.m. by President Kenneth Dewitt. Roll call was dispensed with because it had been taken prior to the start of the meeting with the following Board Members in attendance: Robert Buehler, Kenneth Dewitt, Thomas Heinrich, Shawn Lahr, Therese Schmidt and Chris Stream.

It was noted that Board Member Stacy Freeman submitted a letter of resignation from the Millburn School District 24 Board of Education, effective April 16, 2009.

APPROVAL OF MINUTES -- A motion was made by Therese Schmidt and seconded by Shawn Lahr to approve the Minutes of the Regular Meeting of March 16, 2009. On a voice vote, all Board Members voted Aye. Nays: none. Absent: none. The motion passed.

TREASURER'S REPORT -- Roger Manderscheid reported that the district had about \$1.8 million on hand at the end of March. The district is spending about \$1 million a month, so funds will be limited going into May. Property tax revenue is expected in June, which will be needed to end the fiscal year. Gary White explained that the district is awaiting an \$800,000 payment from the state, which is reimbursement for some Transportation and Special Education expenses. If this money is not received in May, he plans to hold the May payables. Mr. Manderscheid recommended the district start looking into next year's Tax Anticipation Warrants as soon as this fiscal year is ended. A motion was made by Robert Buehler and seconded by Chris Stream to approve the Treasurer's Report. On a roll call vote, the following Board Members voted Aye: Shawn Lahr, Chris Stream, Robert Buehler, Kenneth Dewitt, Thomas Heinrich and Therese Schmidt. Nays: none. Absent: none. The motion passed.

MARCH BILLS -- A motion was made by Shawn Lahr and seconded by Thomas Heinrich to approve payment of the March bills. On a roll call vote, the following Board Members voted Aye: Chris Stream, Robert Buehler, Kenneth Dewitt, Thomas Heinrich, Therese Schmidt and Shawn Lahr. Nays: none. Absent: none. The motion passed.

It was noted that Gary White and Roger Manderscheid exited the meeting at 7:10 p.m.

EXPENDITURES

4/30/2009

EDUCATION

BILLS PAYABLE	\$215,643.92
PAYROLL	\$662,958.77
MICS	\$0.00
TOTAL	\$878,602.69

TRANSPORTATION

BILLS PAYABLE	\$21,937.23
PAYROLL	\$61,120.19
TOTAL	\$83,057.42

SITE & CONSTRUCTION

BILLS PAYABLE	\$0.00
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BUILDING

BILLS PAYABLE	\$61,011.55
PAYROLL	\$38,943.96
TOTAL	\$99,955.51

IMRF

BILLS PAYABLE	\$0.00
PAYROLL	\$36,031.57
TOTAL	\$36,031.57

BONDS&INTEREST

BILLS PAYABLE	\$0.00
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TORT

PAYROLL	\$3,868.56
BILLS PAYABLE	\$0.00
TOTAL	\$3,868.56

FUNDS TOTAL	\$1,101,515.75
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ACTIVITY FUNDS -- Jason Lind explained that Millburn Central spent more from the Activity Fund in March than it took in. The balance includes \$10,000 in field trip money that will be spent before the end of the school year. Jake Jorgenson said some expenditures from the Millburn West Activity Fund included field trips, Scholastic Bowl, supplies, 8th grade T-shirts, band supplies and catering for a band performance. A motion was made by Thomas Heinrich and seconded by Shawn Lahr to approve the Activity Funds for Millburn Central and Millburn West. On a roll call vote, the following Board Members voted Aye: Robert Buehler, Kenneth Dewitt, Thomas Heinrich, Therese Schmidt, Shawn Lahr and Chris Stream. Nays: none. Absent: none. The motion passed.

PUBLIC COMMENT -- There was none.

NEW BUSINESS

READING PRESENTATION -- Dr. Cheryl Kucera gave a presentation on Reading PLUS, a middle school reading program that the district has been piloting this year. The program emphasizes the use of technology, which appeals to the middle school student. Dr. Kucera reviewed the program's components and goals, and gave an overview of requirements as the students advance to high school. She said the program is easy to implement, it can be used at home, and has built-in motivational rewards. She said the initial results of Reading PLUS have been far better than she had anticipated. Some individual students showed remarkable growth and displayed enthusiasm for the curriculum.

AMENDED 2008-09 CALENDAR -- Dr. James Menzer explained that three days were added to the end of the 2008-09 School Calendar to make up the three days in which school was canceled because of weather conditions. The last day of school is now June 10. A motion was made by Robert Buehler and seconded by Shawn Lahr to amend the 2008-09 School Calendar. On a voice vote, all Board Members voted Aye. Nays: none. Absent: none. The motion passed.

CALENDAR FOR 2009-10 -- Dr. James Menzer explained that the calendar for the 2009-10 School Year is based on the calendar established by the Lake County Regional Office of Education. Millburn is including Casimir Pulaski Day as a holiday at this time, although the district plans to apply for a holiday waiver. That way Pulaski Day can be used to make up an attendance day next year, if needed. A motion was made by Robert Buehler and seconded by Chris Stream to approve the Official Calendar for 2009-10 School Year. On a voice vote, all Board Members voted Aye. Nays: none. Absent: none. The motion passed.

FAMILY/MEDICAL LEAVE -- A motion was made by Chris Stream and seconded by Thomas Heinrich to approve the Family/ Medical Leave Request from **Janet Hoffman**. On a voice vote, all Board Members voted Aye. Nays: none. Absent: none. The motion passed.

HONORABLE DISMISSAL -- Dr. James Menzer explained that the half-time position held by Linda McGinnis at Millburn West has been eliminated for next school year. Mrs. McGinnis was offered a similar position at Millburn Central, but she has declined that offer. A motion was made by Robert Buehler and seconded by Chris Stream to approve the Honorable Dismissal of **Linda McGinnis**, 0.5 FTE Office Assistant, effective June 10, 2009. On a voice vote, all Board Members voted Aye. Nays: none. Absent: none. The motion passed.

APPLICATION FOR EMPLOYMENT -- A motion was made by Thomas Heinrich and seconded by Shawn Lahr to rehire **Pamela Sherman** as a 0.5 part-time Office Assistant for the 2009-10 School Year at the rate of \$9.26 an hour. On a roll call vote, the following Board Members voted Aye: Kenneth Dewitt, Thomas Heinrich, Therese Schmidt, Shawn Lahr, Chris Stream and Robert Buehler. Nays: none. Absent: none. The motion passed.

COACHING STIPENDS -- Dr. James Menzer explained that this year the basketball season at Millburn Central was six weeks longer than that of Millburn West. The reason for the longer season is that Central is in a different conference. Dr. Menzer recommended that the coaching stipend at Central be increased by \$500. A motion was made by Robert Buehler and seconded by Shawn Lahr to increase the basketball coaching stipend at Millburn Central by \$500. On a roll call vote, the following Board Members voted Aye: Thomas Heinrich, Therese Schmidt, Shawn Lahr, Chris Stream, Robert Buehler and Kenneth Dewitt. Nays: none. Absent: none. The motion passed.

ADMINISTRATIVE REPORTS

SUPERINTENDENT'S REPORT -- Dr. James Menzer reminded Board Members of several upcoming meetings and joint Board dinners. The Board's May 4 Committee Meeting will now be a Special Meeting to seat the new Board members and elect officers.

He reported on a request he received from a resident of the Federal Parkway subdivision to annex that area into the Millburn School District. It is currently a part of Antioch District 34. Dr. Menzer gave the resident information he would need to pursue such an action. It may be an issue that is ultimately determined by the Regional Office of Education.

New information shows that Millburn is now eligible for about \$314,000 in federal stimulus funds, to be spent over the next two school years. SEDOL will be the administrative agent for the funds. Elizabeth Keefe explained that further guidelines are being issued regarding how the funds can be spent. Dr. Menzer encouraged the Millburn Board Members to appoint a SEDOL Board representative as soon as possible.

TECHNOLOGY DIRECTOR'S REPORT -- Joanne Rathunde reported that she is researching a new email server and calendar solution. She also is participating in a Power School upgrade program. Ms. Rathunde is planning a contest to seek ideas for a district logo and slogan. And new Board Member Robert Reding has offered to help with redesigning the district website.

SPECIAL SERVICE'S DIRECTOR'S REPORT -- Elizabeth Keefe said her department is busy with annual reviews. Also teacher workloads must be determined for next year, and they must comply with new state requirements. She is continuing to plan for full implementation of RTI.

PRINCIPALS' REPORTS -- Jake Jorgenson reported that Millburn West raised more \$1,037 for the Heifer Project, in which funds are used to buy farm animals for needy families. In another initiative, two staff members organized Playground Pals in an effort to make recess more inclusive for all students. Other upcoming activities include a tree-planting for Arbor Day, a visit from Lakes High School with the eighth graders, and the "Party Till Midnight" event that was auctioned at March Madness.

Jason Lind explained that the Millburn Central Band is hosting a 50-year anniversary concert which will be dedicated to the Armed Forces. Also, Millburn Central students Kevin Carter and Joanna Guhl were guests of honor at a recent breakfast hosted by the Illinois Principal's Association for their exemplary records.

Mr. Lind also explained that enthusiasm is building for Menzer's Acres, a project to establish a renewable garden on Millburn school grounds. A committee is being formed to coordinate the planning and activities, and two summer school classes are already scheduled to be involved.

SCHOOL BOARD ELECTIONS -- Board President Kenneth Dewitt notified Board Members that the final results of the election should be available tomorrow, April 21, on the Lake County Board website. That is the deadline for counting all absentee ballots. He then discussed the procedures for seating the newly elected members and for filling the Board vacancy created by Stacy Freeman's resignation.

There being no further business, the Regular Board Meeting adjourned at 8:21 p.m.

Kenneth Dewitt, President
Board of Education
Millburn C.C. School District 24

ATTEST:

Chris Stream, Secretary
Board of Education
Millburn C.C. School District 24

Date